

Title: Fundamentals of Computer Application.

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Abstract: This book consists of nine (9) chapters. Chapter 1 discusses introductory lessons on computer system's hardware and software components including mobile devices. Chapter 2 emphasizes lessons on the data transfer and communications of computer on a network while Chapter 3 introduces the use of recent windows operating system including XP, Vista and 7. Chapters 4, 5, 6 and 7 teach practical details of how to use software applications such as Word, Excel, Access and PowerPoint respectively. Chapter 8 elucidates the steps required in learning the use of internet while the book ends in Chapter 9 with the introduction of Computer and Society in the electronic era with application in e-health, e-commerce, e-voting, e-government and e-judiciary.